

**At a meeting of Warwick Friends held at the Quaker Centre
on Sunday 3rd November 2019**

Present: 13 Friends were present for our meeting, starting at 12 noon and
Gill Smith acted as the duty Elder

Minute 19/66 We appoint Ali Jeffery and Ruth Gaston to act as assistant clerks for the
duration of today's meeting.

Minute 19/67 *Advices & Queries* 34 was read aloud during worship today, October 6th.

Minute 19/68 Past and future area meetings

Paula Button represented us at Coventry FMH on Sat 19th October and
reported back to us on the following Sunday. We appoint Gill Smith to
represent us on Sat 23rd November at Bull Street FMH and ask for their report
asap after the meeting.

Minute 19/69 Birthday Cards - a proposal from the Elders and Clerk

The Elders and our Clerk suggest that, in order to resolve the
difficulty of sending birthday cards to children and young people within our
meeting that has come about because of GDPR, parents who wish their children
and young people to receive a birthday card in the following year, inform the
relevant appointed Friend before December 1st each year. This Friend will prompt
parents in good time and then purchase and sign the cards, on behalf of the
meeting and return them to the parents, to be given by them, to the children and
young people, on their birthdays.

For 2020, Meg Harper has been named as a potential nominee.

We ask Ruth Gaston to seek clarification regarding the holding of young people's
and children's data, when she attends the forthcoming meeting on safeguarding,
with reference to the oversight form. We are unclear whether Area Meeting's
guidance on this has changed.

Minute 19/70 Proposed New Role - Keeper of the Members and Attenders
contact list

For some time our contact list of Members and Attenders has been kept and
maintained by the Overseers. Helen Pemberton has been responsible for this but
she is laying down her role as an Overseer at the end of 2019. She is, however,
willing to continue to maintain the Members and Attenders contact list, once she
steps down. We are happy with this arrangement and thank her for her generous
offer.

Should this role cease to be appropriate for Helen in the future, the responsibility
for maintaining the list would revert back to Overseers.

We ask our Clerk and our Friendly Link Editor to remind Members and Attenders
to keep their contact details updated and ensure that Quaker mail is not going to
their spam folders.

We ask our safeguarding officers to check whether the keeper of the contact list
and our overseers should be DBS checked.

We thank our Overseers for the hard work of maintaining this list.

We ask our Overseers to consider whether they would be willing to check with
Members and Attenders whether they are happy for us to continue to hold their
data (including WHAT data we hold and publish) when they speak to them
annually. We thank them for their work in contacting Members and Attenders as
part of their pastoral role.

Minute 19/71 CEQ Low Carbon Commitment Forum half-day Workshop - can we send a representative?

We have been invited by Chris Martin to send a representative to attend a CEQ Low Carbon Commitment Forum half-day Workshop on Mon 18th November.

Wendy Edwards is now able and willing to attend and will inform Chris Martin of their proposed attendance.

Minute 19/72 Workcare Financial Support Concern - John Sheldon

John Sheldon has brought us a financial support concern for Workcare Coventry and Warwickshire, an ecumenical organisation which provides workplace chaplaincy for those of any faith and none. (explanatory paper filed with these minutes)

We have heard how John Sheldon has tested his concern thoroughly. We are asked if we feel able to support this concern by offering £500 per year for 3 years to this work.

A concern was raised that we might be 'hiring priests', questions were raised about chaplaincy for those of other faiths and whether employers also contributed.

Having considered these matters, we are happy to support this concern, from our meeting's funds, regardless of what Area Meeting and Coventry Meeting decide.

We ask our Clerk to send this minute and the accompanying paper to Area Meeting and ask our Friend, John Sheldon to make known their willingness to speak to this concern.

God willing we shall meet again on Sunday 1st December commencing 12 noon after Meeting for Worship, with agenda items and papers to the clerk by Thursday 21st November.

Meg Harper, clerk

Continuing Minutes

Existing

16/28 (part): Fund-raising committee – annual report – re. use of contribution schedule